

November 2, 2004

TO: Members of the MAG Management Committee

FROM: Mike Hutchinson, Mesa, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, November 10, 2004 - noon (Meeting will begin promptly at noon)
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked "MANAGEMENT COMMITTEE MEMBER" will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE
TENTATIVE AGENDA
November 10, 2004**

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Pledge of Allegiance</u>	
3. <u>Call to the Audience</u> An opportunity is provided to the public to address the Management Committee on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.	3. Information.
4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. Information and discussion.
5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).	5. Recommend approval of the Consent Agenda.

ITEMS PROPOSED FOR CONSENT*

MINUTES

*5A. <u>Approval of September 8, 2004 Meeting Minutes</u>	5A. Review and approve the September 8, 2004 meeting minutes.
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TRANSPORTATION ITEMS***5B. MAG Transportation GIS Project Consultant Selection**

The FY 2005 MAG Unified Planning Work Program and Annual Budget includes \$400,000 to conduct the MAG Transportation Geographic Information System (GIS) project. This project will integrate an enormous variety and amount of transportation related data that includes TIP project information, planned projects, transit routes, highway geometry, travel speed data, traffic counts, travel forecasts and traffic signals. The project will provide tools to manage this data and make it available in a user-friendly form. A request for proposals was advertised and five responses were received. A multi-agency proposal evaluation team reviewed the proposal documents and interviewed the consultant teams. The evaluation team recommended to MAG the selection of Carter Burgess to conduct the project for an amount not to exceed \$400,000. Please refer to the enclosed material.

***5C. Consultant Selection for the Williams Gateway Freeway Alignment and Environmental Overview Study**

In June 2003, the Regional Council approved an amendment to the FY 2004 MAG Unified Planning Work Program and Annual Budget to include funding for a Williams Gateway Freeway corridor analysis. Funding for this project was carried forward to the FY 2005 Work Program. A request for proposals to conduct the study was advertised and nine proposals were received. A multi-agency proposal evaluation team reviewed the proposal documents and interviewed the consultant teams. The evaluation team recommended to MAG the selection of the consultant firm DMJM Harris to conduct the study for an amount not to exceed \$500,000. Please refer to the enclosed material.

5B. Recommend that Carter Burgess, Inc. be selected to conduct the MAG Transportation GIS Project for an amount not to exceed \$400,000.

5C. Recommend the selection of the consultant firm DMJM Harris to conduct the Williams Gateway Freeway Alignment and Environmental Overview Study for an amount not to exceed \$500,000.

AIR QUALITY ITEMS

*5D. Recommendation of Prioritized List of Proposed PM-10 Certified Street Sweeper Projects for FY 2005 CMAQ Funding

The FY 2005 Unified Planning Work Program and FY 2004-2007 MAG Transportation Improvement Program contain \$1,920,000 in Congestion Mitigation and Air Quality (CMAQ) funding for the purchase of PM-10 certified street sweepers. PM-10 certified street sweeper projects were solicited from member agencies in the Maricopa County PM-10 nonattainment area and 24 applications requesting \$3.97 million in federal funds were received. On September 30, 2004, the MAG Air Quality Technical Advisory Committee recommended funding of the prioritized list of proposed PM-10 certified street sweeper projects for FY 2005 CMAQ funding. Please refer to the enclosed material.

*5E. Consultation on Proposed Transportation Conformity Processes for the 2005 MAG Conformity Analysis for the FY 2004-2007 MAG TIP and Regional Transportation Plan

Federal and state conformity regulations require that MAG consult with federal, state, and local air quality and transportation agencies on proposed processes for the conformity analysis on the Transportation Improvement Program (TIP) and Regional Transportation Plan. MAG distributed for comment the proposed processes to be applied in the conformity analysis for the FY 2004-2007 MAG Transportation Improvement Program and the Regional Transportation Plan for Eight-Hour Ozone. Comments regarding this material are requested by November 16, 2004. Please refer to the enclosed material.

5D. Recommend a prioritized list of proposed PM-10 certified street sweeper projects for FY 2005 CMAQ funding and retain the prioritized list for any additional FY 2005 CMAQ funds that may become available due to year-end closeout, including any redistributed obligation authority, or additional funding received by this region.

5E. Consultation.

GENERAL ITEMS

*5F. Consolidation of the Youth Policy Advisory Committee into the Human Services Coordinating Committee

5F. Recommend consolidating the Youth Policy Advisory Committee into the Human Services Coordinating Committee.

In February 1994, a Youth Policy Advisory Committee was formed to address issues of juvenile crime regionally. The focus of the committee was broadened to address youth in general. After successful development of graffiti and curfew ordinances that were adopted regionally, the Committee has been inactive for several years. After discussion at the October 2004 Human Services Coordinating Committee and discussion with the chair of the Youth Policy Advisory Committee, it was recommended that in order to reassess regional youth issues, the Human Services Coordinating Committee would accept the role and responsibility for regional youth-related policies as part of its ongoing human services coordinating function. Please refer to the enclosed material.

*5G. Approval of the Draft July 1, 2004 Maricopa County and Municipality Resident Population Updates

MAG staff has prepared draft July 1, 2004 Maricopa County and Municipality Resident Population Updates. The Updates, which are used to allocate \$23 million in lottery funds to local jurisdictions for budgeting and to set expenditure limitations, were prepared using Census 2000 data as the base and housing unit data supplied and verified by MAG member agencies. Because there may be changes to the State and County control totals by DES, the MAG POPTAC recommended approval of these Updates provided that the County control total is within one percent of the final control total. Please refer to the enclosed material.

5G. Recommend approval of the Draft July 1, 2004 Maricopa County and Municipality Resident Population Updates provided that the final Maricopa County Update based on the DES Control Total is within one percent of 3.5 million people.

ITEMS PROPOSED TO BE HEARD

TRANSPORTATION ITEM

6. FY 2005 MAG Early Phase Public Input Opportunity

The MAG Early Phase Public Input Opportunity was conducted from August through October 2004. These events, meetings, and presentations were held in cooperation with the Arizona

6. Information and discussion.

Department of Transportation, Valley Metro/Regional Public Transportation Authority and Valley Metro Rail. A report will be provided on the input opportunities. Please refer to the enclosed material.

GENERAL ITEMS

7. Preparations for Conducting the 2005 Census Survey

At the September Management Committee, staff discussed preparations for the upcoming 2005 Census Survey. To assist in coordinating the effort, a 2005 Census Survey Oversight Subcommittee was established. On October 7, 2004, a Census Workshop was held where Census Bureau staff provided information on what would be needed to conduct a successful census survey of population in households and a full count of population in group quarters and outdoor locations. A brief summary of the workshop and an update on office space will be provided. Please refer to the enclosed material.

8. Regional Workforce Housing Task Force

Gregg Holmes, President and CEO of the Stardust Foundation, is working with the Governor's Office, Maricopa County and the Greater Phoenix Economic Council to convene a Regional Workforce Housing Task Force to develop a regional housing plan. The Task Force is seeking MAG's assistance in providing data analysis and technical assistance on this project. In addition, it is being suggested that input be provided on key elements of the project through the appropriate MAG committees. A presentation on this effort was made to the Regional Council Executive Committee at their October meeting. Comments from the Management Committee are being requested on this project.

9. MAG Community Emergency Notification System (CENS) Awareness Day

January 1, 2005 marks the one-year anniversary of the MAG Community Emergency Notification System

7. Information and discussion.

8. Information, discussion and input to the Executive Committee regarding MAG's participation with the Regional Workforce Housing Project to provide data analysis and technical assistance and to have input on elements of the project provided by the appropriate MAG committees.

9. Recommend declaring January 5, 2005 as CENS Awareness Day and that CENS Awareness Day be a yearly event.

(CENS). CENS is the region's emergency notification system that will rapidly notify by telephone those living or working near the scene of an emergency and provide them with information and any required emergency instructions. In an effort to continue CENS public education, January 5, 2005 has been recommended as CENS Awareness Day. Planned events for the day include a press release and demonstration of a CENS launch. The Management Committee is requested to recommend formally recognizing January 5, 2005 as CENS Awareness Day and to also recommend it as a yearly event.

10. Earned Income Tax Credit (EITC) Program

In November 2003, the Management Committee received a report on the Earned Income Tax Credit (EITC) program. EITC is a refundable tax credit that could result in extra money in the hands of eligible taxpayers. The encouragement of residents to apply and receive EITC could increase the resources and dollars coming into local communities and businesses. An update on potential benefits of this tax credit will be given by member agency human services staff. Please refer to the enclosed material.

11. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

10. Information and discussion.

11. Information.